# Getting Started with Quicken® 2007 for Windows® on First National Bank's eBanking System

Refer to this guide for instructions about using First National Bank's Quicken online account services to save time and automatically keep your records up to date.

Before you can download your transactions with Quicken, you need Internet access, your customer ID, and your password. To complete Quicken account setup, you need to log into the First National Bank web site: **http://www.fnb-buffalo.com**.

This guide includes the following sections:

- **Downloading the Latest Quicken Update**—Describes the steps to download free product updates as they become available for your version of Quicken.
- **Creating a New Quicken Account**—Explains how to use Express Setup to create a new Quicken account and download transactions.
- **Keeping your Quicken Accounts up to Date**—Explains how to download transactions on an ongoing basis.
- **Automating your Web Connect Downloads (optional)**—Explains how to activate the One Step Update feature.

For step-by-step help with an online task, choose **Help** menu → **Quicken Help**. In the Type in the word(s) to search for: prompt, enter **Download Transactions**.

**Note to former QIF import users:** Web Connect offers superior download capability. You will enjoy an easier and more accurate download, without having to import and find your file, worry about duplicates, or even manually launch Quicken! You can convert your existing Quicken account to download via Web Connect. If your financial institution offers multiple download options on the Web site, make sure to select .QFX Web Connect. Do not select the older .QIF file format.

## DOWNLOADINGING THE LATEST QUICKEN UPDATE

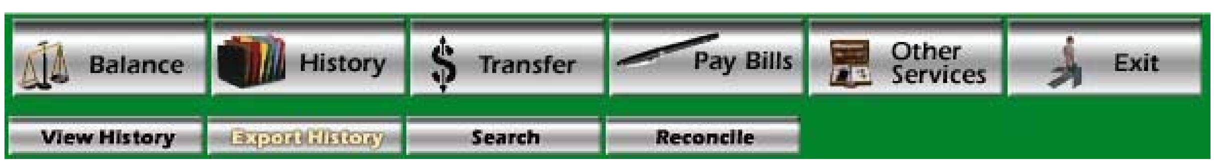
1. Click the **Update** icon on the Quicken toolbar.
2. Uncheck all boxes, and click **Update Now** in the One Step Update Settings dialog.
3. If an update is available, then Quicken provides a description of the update and brief instructions for downloading the update.
4. When the update completes, restart Quicken.

## CREATING A NEW QUICKEN ACCOUNT

Download to Quicken

1. Open a Web browser and log into the First National Bank eBanking system at: **http://www.fnb-buffalo.com**.

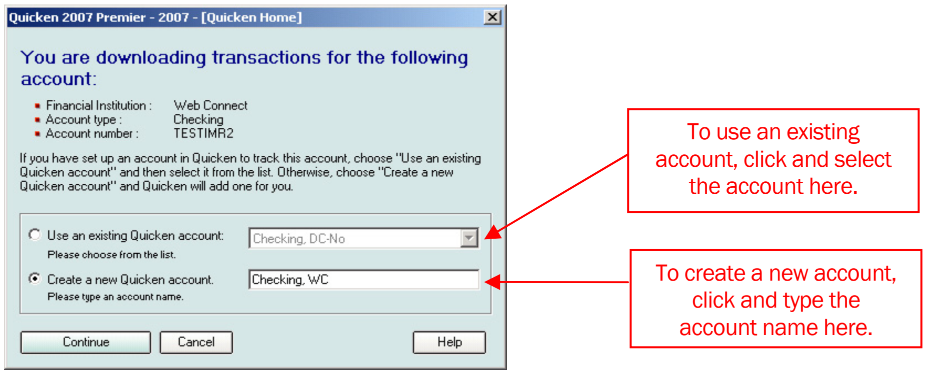

2. Click the **Sign In** link directly beneath the First National Bank logo at the top left of any page on the site.
3. Click the **Sign-On** button in the center column.
4. Enter your **Login ID** in the space provided and click **Submit**.  If this is the first time you have logged into the eBanking system, follow the instructions on the page to set up your PassMark sign on.
5. Verify the PassMark image and security phrase displayed are the image and phrase you chose, enter your password and click **Submit**.




6. Click the **History** button at the top of the page.
7. Click **Export History** in the second row of buttons at the top of the page.
8. If you have more than one account set up in eBanking, choose the radio button next to the account you want to download transactions from.
9. Enter the Starting and Ending dates of the transactions you want to download.  First National's eBanking system retains transaction history for approximately 120 days.
10. Choose the **Export via WebConnect to Quicken** radio button and click Submit.
11. Your browser may prompt you to open or save files. If this prompt appears, click **Open** and follow the on-screen instructions.

**12.** To set up a new account in Quicken, click **Create a new Quicken account**, and type a name for this account. Click **Continue**.

To select an existing account, click **Use an existing Quicken account**, and then select the existing account from the drop-down list. Click **Continue**.




**13.** If the Rename Your Payees window appears, take the desired action:

- To accept the default name change of one or more payees, check the box next to each payee name.
- To change the payee name to a name other than the default, check the box next to the payee name, click **Edit**, and follow the on-screen instructions.
- To leave a payee name unchanged, do not check the box next to it.

To apply your payee name changes, click **Apply Settings**.

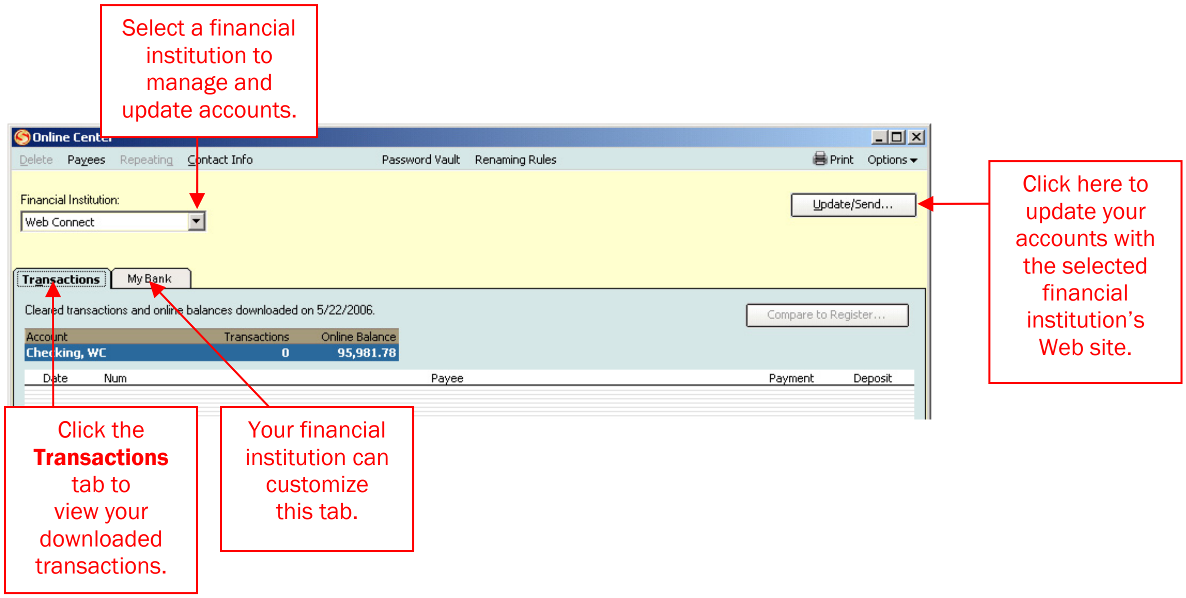
Or, to exit this window without making changes, click **Cancel**.

**14.** Quicken confirms that your account setup and download were successful in the One Step Update Summary. Click **Close**.

## KEEPING YOUR QUICKEN ACCOUNTS UP TO DATE

The Online Center provides an easy way to download transactions into the accounts that you have activated for online account services.

To open the Online Center, choose **Online** menu → **Online Center**.




## AUTOMATING YOUR WEB CONNECT DOWNLOADS (OPTIONAL)

Express Web Connect provides the option of activating the One Step Update feature, which automates the downloading of Web Connect data. To activate the One Step Update feature, take either of these actions:

- If you see the Activate One Step Update prompt during the Web Connect download process, click **Yes**, and then click **Activate**.
- From Quicken, choose **Online** menu → **One Step Update**. In the dialog that displays, choose **Activate One Step Update** link next to **First National Bank of Buffalo**.

Once activated, you can choose **Online** menu → **One Step Update** to perform downloads.

## CONGRATULATIONS, YOU ARE SET UP AND READY TO USE QUICKEN!

If you have any questions regarding these instructions, you may contact us at **(307) 684-2211**. A customer service representative will be available to assist you from 9:00A.M. to 4:00 P.M. Monday through Friday. You may also visit the **First National Bank** web site at **www.fnb-buffalo.com** or refer to: http://www.intuit.com/support/quicken.