

# Getting Started with Transaction Download for Quicken 2004-2006 – Web Connect

Refer to this guide for instructions on using Quicken’s online account services to save time and automatically keep your records up to date.



This guide includes the following sections:

**Set up a Quicken Account and Download Transactions for the First Time, page 2—** Explains how to use Express Setup to create a new Quicken account and download transactions.

**Keeping your Quicken Accounts Up-to-Date, page 3—** Explains how to download transactions on an ongoing basis.

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## Information You’ll Need to Get Started

To download your transactions with Quicken, you must have Internet access. In addition, to complete setting up your Quicken accounts with transaction download you will need to log into the First National Bank of Buffalo web site.

This guide will show you how to setup and download your accounts. For step-by-step help with an online task, choose **Learn About Downloading Transactions** from the Quicken **Help** menu.

### Important: First, get the latest program updates!



To get the latest directory of participating financial institutions and program updates click **Update** on your Quicken toolbar. In the dialog, click **Update Now**, Quicken will automatically check for available updates. When this download process is complete, **exit** and **restart** Quicken.

### Special note to former QIF Import users

**Web Connect** offers superior download capability. You will enjoy an easier, and more accurate download, without having to import and find your file, worry about duplicates, or even manually launch Quicken! You can convert your existing Quicken account to download via Web Connect. If your financial institution offers multiple download options on the Web site, be sure to select **.QFX Web Connect** – not the older **.QIF** file format.

It’s easy to switch from QIF, simply follow the steps in the next section.

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## Set up a Quicken Account and Download Transactions for the First Time

The following steps explain how to activate your existing Quicken account(s) or create one or more new Quicken accounts for Web Connect online access.

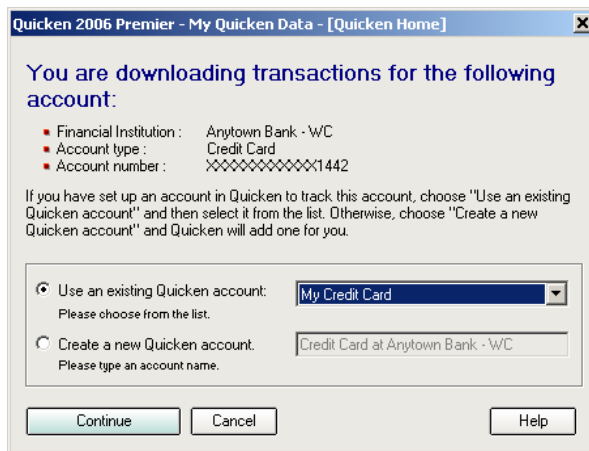
- Step 1** Log into your financial institution's **Web site** at <http://www.fnb-buffalo.com>.



- Step 2** Click the **Sign In** link directly beneath the First National Bank logo at the top left of any page on the site.
- Step 3** Click the **Sign-On** button in the center column.
- Step 4** Enter your **Login ID** in the space provided and click **Submit**. If this is the first time you have logged into the eBanking system, follow the instructions on the page to set up your PassMark sign on.
- Step 5** Verify the PassMark image and security phrase displayed are the image and phrase you chose, enter your password and click **Submit**.



- Step 6** Click the **History** button at the top of the page.
- Step 7** Click **Export History** in the second row of buttons at the top of the page.
- Step 8** If you have more than one account set up in eBanking, choose the radio button next to the account you want to download transactions from.
- Step 9** Enter the Starting and Ending dates of the transactions you want to download. First National's eBanking system retains transaction history for approximately 120 days.
- Step 10** Choose the Export to Quicken 2007 (QFX Format) radio button and click Submit.
- Step 11** Your browser may prompt you to open or save files. If this prompt appears, click **Open** and follow the on-screen instructions.
- Step 12** In Quicken, click the **Use an Existing Quicken account** and select an account that you manually enter transactions or perform QIF imports. Or, click the **Create a new Quicken account** radio button and type a name for the account, and then click **Continue**.



The first radio button, **Use an Existing Quicken account** lets you download into an account that you manually enter transactions or perform QIF imports

**Note:** You only need to select the account for this first download. After the account is activated for Web Connect account access, future downloads will download to this account automatically.

**Step 13** When Quicken confirms that the Web Connect data has been successfully downloaded to Quicken, click **OK**. Your first download is complete. Refer to the following section to download transactions from now on.

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## Keeping Your Quicken Accounts Up-to-Date

- Step 1** To download transactions or to send online payments directly from your account register, click **Download Transactions** located at the bottom of your account register.
- Step 2** Log in to your Financial Institution's Web site and follow the on-screen instructions to complete downloading transactions.



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## Updating Accounts from the Online Center

The **Online Center** also lets you easily download transactions to or make payments from the accounts that you have activated for online account services.

**Easy Access:** From the **Online** menu, select **Online Center**.

